



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF LA UNION

Bids and Awards Committee (BAC)

REQUEST FOR QUOTATION

Date: **February 28, 2026**

RFQ No.: **SDOLU-A014-2026**

Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration Number and validity(required): _____

Department of Education – La Union Schools Division, through its Bids and Awards Committee (BAC), intends to procure the **Sports Equipment to be used during the Training of Athletes**, through **Section 34.1 Small Value Procurement** of the 2025 Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your best offer personally for the item/s described and required herein, subject to compliance with the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **on or before 10:00 AM of 6 March 2026**, addressed to:

Please quote your **best offer** for the item/s described herein, addressed to:

EMELYN C. HOBAYAN, Ph.D.

Chairperson, Bids and Awards Committee

DepEd-La Union Schools Division Office, Flores Street, Catbangan,

City of San Fernando, La Union

Telephone No.: 072-607-8127

¹ In case of discrepancy on the business name as reflected on this RFQ and as reflected in the Business Permit, the latter shall prevail.



Address: Flores St. Catbangan, City of San Fernando, La Union 2500

Telephone Number: (072)607-6801



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Pursuant to 2025 Implementing Rules and Regulations of RA No. 12009, the following documents are required to be submitted along with your proposal on the above set deadline or before the issuance of a Notice of Award.

Document	Remarks
Copy of Updated Mayor's Permit or Business Permit	A copy of your updated Mayor's or Business Permit shall be required to be submitted <u>on the day of the award of contract</u>
Notarized Omnibus Sworn Statement (GPPB-Prescribed Form)	Submit a signed Notarized Omnibus Sworn Statement (in the prescribed template), subject to compliance therewith
Copy of Updated Certificate of PhilGEPS Registration	Manufacturers, suppliers, distributors, contractors, and/or consultants are mandated to register with the PhilGEPS and submit a Copy of Certificate of PhilGEPS Registration
Income/Business Tax Return	Manufacturers, suppliers, distributors, contractors, and/or consultants are mandated to submit a Copy of Income/Business Tax Return
BIR FORM 2303 (Certificate of Registration)	Manufacturers, suppliers, distributors, contractors, and/or consultants are mandated to submit a Copy of BIR FORM 2303 Certificate of Registration

For any clarification, you may contact us at telephone no. 072-607-8127 or email address at bac.sdolu@deped.gov.ph



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INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

- (3) **All mandatory technical specifications (with asterisk) must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations, including documentary requirements, received after the deadline shall not be accepted.



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **forty-five (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the GPPB-TSO. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, *i.e.*, Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, *i.e.*, the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.**
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DepEd – Division of La Union may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.



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After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Sports Equipment to be used during the Training of Athletes		
Minimum Technical Specifications	Offered Technical Specification/Service	Statement of Compliance ("Comply" or "Not Comply")
Boxing Gloves (Blue) 12 oz. Boxing Gloves (Red) 12 oz. Boxing Head Gear (Blue) Boxing Head Gear (Red) Boxing Groin Protector (Blue) Boxing Groin Protector (Red) Boxing hand wrap 2-3 meters length any brand (non-elastic) Boxing mouth piece any brand Arnis Rubber mats 1m x 1m Arnis padded stick (blue & red) Arnis body vest #2 Arnis body vest #3 Arnis shin guard Arnis head gears (blue & red) Arnis stopwatch ordinary Taekwondo Rubber mats 1m x 1m Archery Target Foam Archery Target Core Archery Target Face 122 cm Archery Target face 80 cm 6 rings Archery Target face 80 cm full face Bc4 1821 Archery String Archery Arrow Rest Archery Bohning Ferr Elite Blue Archery Gol flex yellow Archery Serving Thread red Archery Serving Thread blue Archery Serving Thread green Archery Spin wings yellow Archery Spin Wings blue Archery Bow Square Archery Easton socks grove lime green Sepak Takraw Ball MT-908 Sepak Takraw Ball MT-909 Sepak Takraw Net Marathon (Official) Javelin (700 grams)		



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<p> Javelin (500 grams) Iron shot (6kg) Iron shot (4 kg) Iron shot (3 kg) Horizontal bar (high jump) Javelin (400 grams) Discus disc (1.75 kg) Discus disc (1.25 kg) Discus disc (.75 kg) Discus disc (1 kg) Measuring tape 50 meters Futsal goal post detachable 2m x 3m Futsal Ball Leather Official Futsal Net Baseball Bat 2 5/8 in for Highschool Baseball bat for Elementary Baseball Ball Official Elementary 1 dozen/box Baseball Ball Official Secondary 1 dozen/box Badminton Shuttlecock feather official 12pcs/tube Badminton Net Official Basketball Leather 3x3 Basketball Net Official Elbow Protector Official Knee Protector Official Electronic Athletic Pistol Football Leather official Football Leather Siza #4 Official Elementary Football Net Official Imported Gymnastic Rubberized Clubs Lawn Tennis Ball 3pcs/can Lawn Tennis Ball Net Official Professional Referee Whistles Softball Balls Leather Official Softball Balls Leather Official Secondary Stopwatches, electric digital with memory split 1/100 USA Table Tennis Ball Official Wushu Shin and Guard see Boys and Girls Swimming Goggles </p>		
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Note: Non-compliance with the minimum required specifications shall be rejected.

External Supplier's Evaluation:

- Must have **at least seventy-five percent (75%)** satisfactory rating from DEPED-SDOLU (if previous service provider), if applicable



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FINANCIAL OFFER:

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name (should be the exact account name as registered in the bank):

Branch: _____

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.



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TITLE OF PROCUREMENT:

Sports Equipment to be used during the Training of Athletes

ITEM NO.	ITEM DESCRIPTIONS	UNIT	QTY	UNIT COST	UNIT COST OFFERED QUOTATION	TOTAL OFFERED QUOTATION (INCLUSIVE OF VAT)
1	Boxing Gloves (Blue) 12 oz.	set	1	4,500.00		
2	Boxing Gloves (Red) 12 oz.	set	1	4,500.00		
3	Boxing Head Gear (Blue)	set	1	2,500.00		
4	Boxing Head Gear (Red)	set	1	2,500.00		
5	Boxing Groin Protector (Blue)	set	1	2,500.00		
6	Boxing Groin Protector (Red)	set	1	2,500.00		
7	Boxing hand wrap 2-3 meters length any brand (non-elastic)	pair	10	150.00		
8	Boxing mouth piece any brand	pcs	20	100.00		
9	Arnis Rubber mats 1m x 1m	pcs	50	1,500.00		
10	Arnis padded stick (blue & red)	Pair	20	500.00		
11	Arnis body vest #2	pc	1	6,000.00		
12	Arnis body vest #3	pc	1	6,000.00		
13	Arnis shin guard	Set	2	2,000.00		
14	Arnis arm guard	set	2	2,000.00		
15	Arnis head gears (blue & red)	Set	1	6,500.00		
16	Arnis stopwatch ordinary	pcs	2	200.00		
17	Taekwondo Rubber mats 1m x 1m	pcs	50	1,500.00		
18	Archery Target Foam	pcs	3	10,000.00		
19	Archery Target core	pcs	3	4,000.00		
20	Archery Target face 122 cm	pcs	15	400.00		
21	Archery Target face 80 cm 6 rings	pcs	40	180.00		
22	Archery Target face 80 cm full face	pcs	31	110.00		



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23	Bc4 1821 Archery String	pcs	2	3,500.00		
24	Archery Arrow Rest	pcs	20	140.00		
25	Archery Bohning Ferr Elite blue	pcs	5	420.00		
26	Archery Gol flex yellow	pcs	5	420.00		
27	Archery Serving Thread red	pc	1	1,500.00		
28	Archery Serving Thread blue	pc	1	1,500.00		
29	Archery Serving Thread green	pc	1	1,500.00		
30	Archery Spin Wings yellow	pcs	2	1,000.00		
31	Archery Spin Wings blue	pcs	2	1,000.00		
32	Archery Bow Square	pcs	2	450.00		
33	Archery Easton socks grove lime green	pair	3	1,200.00		
34	Sepak Takraw Ball MT-908	pcs	7	800.00		
35	Sepak Takraw Ball MT-909	pcs	5	780.00		
36	Sepak Takraw Net Marathon (Official)	pcs	2	1,800.00		
37	Javelin (700 grams)	pc	1	2,800.00		
38	Javelin (500 grams)	pc	1	2,500.00		
39	Iron shot (6 kg)	pc	1	1,500.00		
40	Iron shot (4 kg)	pc	1	1,000.00		
41	Iron shot (3 kg)	pc	1	1,000.00		
42	Horizontal Bar (high jump)	pc	1	4,500.00		
43	Javelin (400 grams)	pc	1	2,400.00		
44	Discus disc (1.75 kg)	pc	1	1,900.00		
45	Discus disc (1.25 kg)	pc	1	1,790.00		
46	Discus disc (.75 kg)	pc	1	1,590.00		
47	Discus disc (1 kg)	pc	1	1,690.00		
48	Measuring tape 50 meters	pcs	2	595.00		
49	Futsal goal post detachable 2m x 3m	set	1	8,000.00		



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50	Futsal Ball Leather Official	pcs	2	2,275.00		
51	Futsal Net	pc	1	3,000.00		
52	Baseball Bat 2 5/8 in for Highschool	pc	1	7,200.00		
53	Baseball bat for Elementary	pc	1	6,500.00		
54	Baseball Ball Official Elementary 1 dozen/box	box	1	8,400.00		
55	Baseball Ball Official Secondary 1 dozen/box	box	1	8,400.00		
56	Badminton Shuttlecock feather official 12 pcs/tube	tubes	25	800.00		
57	Badminton Shuttlecock Plastic 12 pcs/tube	tubes	20	500.00		
58	Badminton Net Official	pcs	2	775.00		
59	Basketball Leather 3x3	pcs	4	2,250.00		
60	Basketball Net Official	pcs	2	175.00		
61	Elbow Protector Official	pcs	10	500.00		
62	Knee Protector Official	pcs	10	750.00		
63	Electronic Athletic Pistol	pc	1	3,000.00		
64	Football Leather Official	pcs	3	2,200.00		
65	Football Leather Size #4 Official Elementary	pcs	3	2,200.00		
66	Football Net Official Imported	pcs	2	4,200.00		
67	Gymnastic Rubberized Clubs	pair	3	1,200.00		
68	Lawn Tennis Ball 3 pcs/can	tubes	10	500.00		
69	Lawn Tennis Ball Net Official	pc	1	4,500.00		
70	Professional Referee Whistles	pcs	7	700.00		
71	Softball Balls Leather Official	pcs	15	425.00		
72	Softball Balls Leather Official Secondary	pcs	15	425.00		
73	Stopwatches, electric digital with memory split 1/100 USA	pcs	5	2,000.00		
74	Table Tennis Ball Official	tubes	10	500.00		
75	Wushu Shin and Guard see Boys and Girls	pcs	2	1,300.00		



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76	Swimming Goggles	pcs	20	500.00	
				GRAND TOTAL	

DELIVERY REQUIREMENT

a. Date of Delivery: 15 days

b. Area of Delivery: La Union

Approved Budget for the Contract	Total Offered Quotation (Inclusive of VAT)
Five Hundred Fourteen Thousand Three Hundred Seventy Pesos Only (₱ 514,370.00)	In words: _____ _____ _____ In figures: _____

Printed Name Over Signature:	
Position/Designation:	
Office Telephone/Mobile No.:	
Email Address:	



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